



POSITION DESCRIPTION

(In compliance with Diocesan Policy and specifically revised for the Feed the Hungry Program)



JOB TITLE:	GARDENING VOLUNTEER	Schedule:	Summer
Class:	Regular Volunteer	Length of Commitment:	Two-year renewable term
Location:	Cliff Bungalow Community Garden adjacent to 2201 Cliff St. SW (Cliff St. SW at 22nd Ave. SW)	Direct Supervisor(s):	Program Manager

JOB SUMMARY

The primary responsibility of the Gardening and Liaison Volunteer is to support the Cliff Bungalow-Mission Community Garden.

ESSENTIAL DUTIES/ACCOUNTABILITIES

- Maintain an atmosphere of respect and dignity towards our community partners, volunteers, and staff members
- Liaise with the Cliff Bungalow-Mission Community Garden Committee as required
- Ensure the plots are seeded, weeded, and cleaned
- Harvest the crops in a timely manner and transport to the Feed the Hungry Program
- Cleanup area as directed, place scraps in compost bin

DESIRED TRAITS

- Gardening experience considered an asset
- Ability to relate to diverse groups of people and cultures
- Ability to use sound judgement within defined policies and procedures to determine appropriate action
- A knowledge and appreciation for a safe working environment

LOW RISK SCREENING CHECKLIST

- Completion of a Volunteer Information Form
- Agreement to the Diocesan Model Code of Conduct
- Interview
- One reference
- Training and orientation
- Supervision